



14TH MEETING OF THE SYNDICATE CHAIRED BY MINISTER OF HEP

The 14th meeting of the syndicate was conducted on 02-09-2021. The Honorable Minister of Higher Education Punjab Raja Yasir Humayun Sarfarz chaired the meeting. Vice Chancellor Government College Women University Faisalabad Prof. Dr. Robina Farooq, Registrar Dr. Zill-e-Huma Nazli, and Treasures Dr. Nousheen Syed attended the meeting as members from GCWUF. Additional Secretary Finance, Additional Secretary Higher Education Department, Additional Secretary Parliamentary Affairs, Female MPAs, Chairman Board, Vice Chancellor Ghazi University, and Pro-Vice Chancellor Education University Lahore attended the meeting as external members. The honorable house first of all congratulated the Vice Chancellor Government



College Women University Faisalabad on her nomination for Tamgha-e-Imtiaz. Worthy Chair appreciated the efforts of the Vice Chancellor to uplift the quality of education and research in GCWUF. He appreciated the well managed presentation of agenda items by the registrar GCWUF Dr. Zill-e-Huma Nazli and her efficient team. The house approved all agenda items, notably the budget for the year 2021.

AUTOMATION OF GCWUF LIBRARY



GCWUF library has successfully completed its automation project. Now the library is providing services through KOHA library management software. In this regard a session entitled "Briefing on Automation of GCWUF Library" was held on 31 August 2021 in the Committee Room of GCWUF. Session chaired by Worthy Vice Chancellor Prof. Dr. Robina Farooq. Librarian Mrs. Misbah Bashir briefed on the newly automatized system. Library automation is the general term for information and communications technologies (ICT) that are used to replace manual systems in the library. She explained in detail why the GCWUF library

needed library automation. The functions of acquisition, serial management, reference, and cataloging, Check In/ Check Out library materials with barcode systems have been automated now. Registrar, Treasurer, Resident Auditor, Director Quality Enhancement Cell, Incharge Media Cell, Manager IT, Director P&IC, all coordinators, and Members of library committee were present in that session. At the end of the session Vice Chancellor Prof. Dr. Robina Farooq appreciated efforts of library staff. She admired data management and connections of libraries with the international libraries.

CAMPUS ACADEMIC REVIEW COMMITTEE (CARC) FALL 2021 WITH ACADEMIC DEPARTMENTS OF ALL HODS

Quality Enhancement Cell of GCWUF conducted 1st online meeting of Campus Academic Review Committee (CARC) Fall 2021 on August, 31, 2021 and September, 01 2021 under the convener-ship of Worthy Vice Chancellor Prof. Dr. Robina Farooq. The faculty of Science & Technology, Humanities & Languages, Arts & Social Sciences, and Management & Administrative Sciences delivered detailed presentations regarding progress and performance of their respective departments.

PLANTATION DRIVE 2021

This week, the Department of Nutritional Sciences and Department of Health and Physical Education played their part in the mega plantation drive by GCWUF by planting multiple fruit or shady trees in the new campus of GCWUF. Sixty Tabubia and Thirty Murwa plants have been planted by the students of the Department of Health and Physical Education. Citrus plant species (Lemon, Orange, Grapefruit) by forty one students of the department of Nutritional Sciences have been planted under supervision of their faculty members and Incharge Horticulture, GCWUF. Students of this department carried 280 plants with them, and planted wholeheartedly.

ONLINE COMPLAINT SYSTEM DEVELOPED BY IT SERVICES

IT Services, GCWUF has created an online complaint system for students of GCWUF through this link (<http://student.gcwuf.edu.pk/>) to solve and address the student's queries, problems, issues and complaints. Now students can get their complaints registered on this link easily.

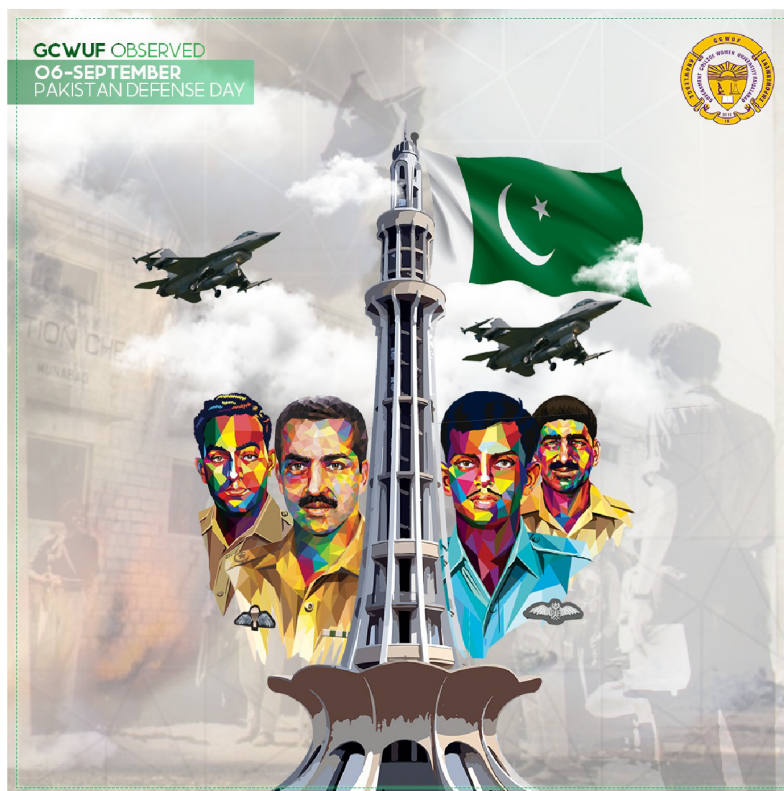
This new development has been made to ease the students while attending their university online. A video link (<https://www.youtube.com/watch?v=tubMP8YJaNQ>) has also been shared with all students that provides guidelines regarding procedure to register a complaint.

TREASURER GCWUF RESOLVES TO FOLLOW ZERO-PAPER POLICY

Under directions of the competent authority, Treasurer Dr. Nousheen Syed has issued e-copies of salary slips of all employees for the month of August 2021 on the Employee Portal. It has been done in connection with reduction of paper usage in official work in university to promote an eco-friendly working environment. This practice will continue from now onwards.

MANDATORY COVID-19 VACCINATION STATUS OF ALL STUDENTS

All students of Government College Women University Faisalabad have been directed to update their Covid Vaccine Status through a proforma available on their student portals. The student portal will allow the students to fill the concerned proforma till 05-Sep-2021.



NEW SECURITY MEASURES

Security office GCWUF, under directions of the competent authority, has placed concrete dividers in front of Main Gate of the university for safety of employees, students as well as visitors.

RESEARCH AND DEVELOPMENT

FIVE-DAY FACULTY DEVELOPMENT TRAINING



Directorate Career Counselling Centre GCWUF organised a five-day Faculty Development Training for nominated staff members of the university. Vice Chancellor GCWUF Prof. Dr. Robina Farooq was the Patron-in-Chief of the training programme. Registrar Dr. Zill-i-Huma Nazli was the chief organiser whereas Incharge CCC Dr. Rizwana Batool was the organiser of the training. This five-day session was attended by around fifty faculty members of different departments. The training aimed to develop the potential professional and technical skills of the faculty members. It proved to be a fruitful activity in capacity building of the teaching faculty to equip them with administrative skills. Key resource persons including Resident Auditor Mr. Muhammad Akhter Sadiq, DSA Ms. Asma Aziz, Incharge P&D Ms. Sadia Asim, Incharge Media Cell Ms. Amara Javed, Incharge DP&IC Mr. Ehsan Lodhi, Treasurer Dr. Nausheen Syed, Librarian Ms. Misbah Bashir, Incharge Oric Dr. Sana Aslam, Director QEC Dr. Aasma Khalid, and IT Manager Mr. Tariq Shehzad explained nature of work of their concerned offices and explained various technicalities of the administrative responsibilities. The key issues addressed by the resource persons were 'Payment Process and Allied Matters', 'Fund-Raising Skills', 'Public-Private Partnership', 'Project Planning: Approaches, Techniques and Management', 'Structuring Effective Communication at Workplace', 'PPRA RULES (Punjab Procurement Regulatory Authority)', 'Budget, Reappropriation of Accounts and Payroll', 'Quality Assurance in Higher Education', 'Semester System and Result Evaluation'. The last session by Registrar Dr. Zill-i-Huma Nazli was postponed due to certain official engagements. It will be conducted right after the lockdown is lifted and the teaching staff rejoins the on-campus activities.

SCOPUS (ELSEVIER) TRAINING SESSION

Library GCWUF has arranged a training session on effective use of Scopus database for all faculty members and MPhil/PhD scholars of GC Women University Faisalabad. It is going to be an online training workshop on 09-09-2021. The trainer of this 60 minute session will be Dr. Shubhra Dutta (Customer Consultant South Asia A&G Elsevier). The registration link (https://elsevier.zoom.us/webinar/register/WN_7lwBKsDnR2CG64Fqc9dy-A) of the session has also been shared with all faculty and research scholars.

GCWUF NOTIFICATIONS

■ In pursuance of instructions issued by NCOC dated 03-09-2021 and HED notification No. So(ADMN) MISC/2020 dated 03-09-2021 and consequent upon the approval of the Competent Authority.

i. All Classes of all degree programmes for the summer semester and fall semester 202 will be conducted online w.e.f. 06-09-2021 till further orders.

ii. All teaching faculty will work from home w.e.f. 06-09-2021 till further orders.

iii. Only essential staff of administrative departments along with their respective heads will attend University w.c.f. 06-09-2021 till further orders. Head will make the schedule of their staff

Note: All the teaching and non-teaching staff will be available during university timings as and when required.

■ Under ref. No. GCWUFIDAIEnr/21/80, dated 01-09-2021, Director Academics has directed all chairpersons/incharges of teaching departments to provide a list of last/terminal degree criteria for admissions of BS programs for the session 2021-2022.



**PLEASE RESPECT THE MEASURES IN ORDER
TO PREVENT THE SPREAD COVID - 19**

**GOVERNMENT COLLEGE WOMEN UNIVERSITY
FAISALABAD**

1.

WASH HANDS

Wash hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer if soap and water are not available.

2.

WEAR A MASK

You should continue to use the surgical mask in all public places until you are advised.

3.

TEMPERATURE CHECK

All people going through the entrance should have their temperature checked.

4.

PHYSICAL DISTANCING

Keep a distance of at least 1m from each other and avoid spending time in crowded places or in groups.



STOP! COVID-19
Protect yourself and others around you by knowing the facts and taking appropriate precautions. Follow advice provided by authorities.

AWARENESS MESSAGE BY

MEDIA CELL GCWUF

www.gcwuf.edu.pk



HEC Post-Doctoral Fellowships Programme

**Applications are invited from Pakistani/AJK nationals for
"Post-Doctoral Fellowships Programme (Phase-III) - HEC"**

Eligibility Criteria

The applicant must:

- ✓ Have PhD degree from HEC recognised local or international university (in possession of HEC attested PhD degree or HEC Equivalence Certificate for foreign PhD).
- ✓ Be a regular employee of public/private sector HEC recognised university/degree awarding institution or public sector R&D organisation (recognised by Pakistan Council of Science & Technology).
- ✓ **Not** have availed any post-doctoral fellowship either funded or self-funded before.
- ✓ **Not** be more than 45 years of age (i.e. born after September 20, 1976).
- ✓ Possess five years recognised work experience in Pakistan after completion of foreign PhD.
- ✓ Have a placement letter in top 200 QS World Ranked Universities/research institutes from a relevant supervisor.
- ✓ Have acquired requisite qualification on or before closing date.

How To Apply

- Applicants are required to submit online application through research.hec.gov.pk.
- Applicants have to deposit/online transfer Rs.1000/- (non-refundable), as application processing fee in favour of Director General Finance, HEC in A/C No. 1742-79001334-01 of Habib Bank Limited.
- Only SUBMITTED applications on the online portal by the closing date will be processed. SAVED applications will not be considered.

Important Note

- Please visit www.hec.gov.pk/site/postdoc for detailed information. Please carefully read the "User Manual" before attempting application submission.
- The application will be processed on the basis of information/documents provided by the applicant on the online portal.
- In case of any error/omission and misrepresentation/concealment of facts, HEC reserves the right to reject the application/cancel selection at any stage.
- Incomplete applications and those submitted without complete supporting documents/NOCs will be rejected.
- HEC reserves the right to postpone or cancel the process at any stage without assigning any reason.

Last date for submission of applications: September 20, 2021

Project Coordinator, Post-Doctoral Fellowships Programme (Phase-III)
Higher Education Commission
 Sector H-9, Islamabad, UAN: 051-111-119-432

PID/11391/21